

**TOWN OF STOW
LOWER VILLAGE SUB-COMMITTEE**

Minutes of the October 28, 2009 Lower Village Sub-Committee Meeting.

Present: Lower Village Sub-Committee Members: Don McPherson, Brian Martinson, Phil Moseley, Karen Kelleher and Barbara Sipler

The Meeting was called to order at 8 A.M.

Stow Shopping Center – Draft letter to the Planning Board

Members reviewed a draft memo to the Planning Board, prepared by Lori Clark. Brian Martinson agreed to revise the memo to include the purpose of the July 2009 meeting and the rationale for the Sub-Committee's recommendations.

Thank you letter to Highway Department

Members reviewed the revised draft thank you letter to the Highway Department and made minor amendments. Karen will put the letter on letterhead rather than inter-office memorandum for Don McPherson to sign as chairman.

Town Land

Phil Moseley reported that Mike Clayton, Superintendent of Streets, contacted him to advise that Dig Safe marked and requested that Phil schedule a time to install the fence. Phil will coordinate a date with Russ Willis and Mike Clayton to do the work.

Roundabout Informational Guide

Phil Moseley reported that is waiting input from Committee Members before updating the Informational Guide. As discussed at the previous meeting, the first section of this document should include language that defines the problem. Don suggested that the document include some background information, including work with The Cecil Group, Fay Spofford and Thorndike, and the series of public forums that were held. Karen Kelleher will pull together a packet of information for the Committee to review. It was agreed that the first part of the document should include the questions:

How did we get here?

What is the problem?

Stow Shopping Center

Fence

Don McPherson noted that he doesn't like how they installed the fence at the Stow Shopping Center. He said the bottom rail is too close to the ground and does not comply with the Lower Village Fence Specifications.

Samuel Prescott Drive

Don noted that he frequently walks from the Post Office to the Bank and noted that the pavement on Samuel Prescott Drive is broken up. He said the Planning Board could have made Linear Retail repave the road to accommodate the large delivery trucks. Phil Moseley said he thinks it should be the Town's responsibility. Don argued that it would not have been unreasonable for the Planning Board to require Linear Retail to do the work as to the Shaw's expansion. He said it would not be unlike Bose Corporation installing traffic signals. Phil Moseley said he doesn't want to drive a wedge between Linear Retail and Town so that we

become adversaries. Phil also noted that it is different than Bose because the shopping center is pre-existing as opposed to the buildings at Bose. Don noted that the truck volume will increase with the Shaw's expansion. Barbara noted that the vehicular traffic has also increased because of the Post Office. Brian Martinson said he doesn't mind the Highway Department doing the work and suggested asking Linear Retail to contribute.

Water

Karen Kelleher reported that the Town Administrator requested that she poll members of the Planning Board, Master Plan Committee and Lower Village Committee to determine whether there is still majority support for bringing water to the Lower Village. Karen explained that, because none of the Boards and Committee's stood up at Town Meeting to speak in support of the project, he was concerned that there may not be majority support among involved Town Boards and Committees.

Brian Martinson noted concern that Bill Wrigley has authority to enter into a contract. Karen Kelleher noted that any contract that is negotiated would also be approved by the Board of Selectmen. Phil Moseley said he feels it is important for Lower Village and would also be a safety valve for Linear Retail in case they ever have problems with their water supply.

All members agreed that the Town Administrator should move forward in negotiating for the project.

Permits Happenings

Karen Kelleher reported that she received an email from Leigh Hilderbrandt, 196 Great Road, thanking the Committee for its help in getting the crosswalk that was in front of her house removed. She was thrilled to find the crosswalk was gone and said that it already feels a little safer getting in and out of her driveway. Karen forwarded the email to the Highway Department.

Meeting Schedule

Members agreed to meet on November 4th and November 18th.

Adjournment

The meeting adjourned at 9:20 a.m.

Respectfully submitted,

Karen Kelleher
Member